

## Committee Roster

Effective July 2024

### ADMINISTRATIVE ADVISORY COMMITTEE (AAC)

<b>Membership:</b>	Todd Holman, chair	citizen
	Mark Zabel	soil & water conservation district
	Jayne Hager Dee	soil & water conservation district
	Rich Sve	county commissioner
	Joe Collins	watershed district
	Jill Crafton	watershed district
	Leroy Ose	watershed district
	John Jaschke	staff
	Rachel Mueller	staff

**Responsibility:** The AAC consists of the Board's chair and vice-chair and the chairs of the Board's standing committees. The AAC may make evaluations and recommendations to the Board on various Board issues including ethics; expenses/per diem; bylaws; and implementing legislation and budgets. The AAC will act as the personnel committee for personnel actions relating to the Board's executive director. The chair may include additional members ad hoc to address special or unique topics or issues.

**Meetings:** The committee will meet at the call of the chair.

### AUDIT & OVERSIGHT COMMITTEE (A&O)

<b>Membership:</b>	Joe Collins, chair	watershed district
	Todd Holman	citizen
	Ted Winter	citizen
	Rich Sve	county commissioner
	Vacancy	soil & water conservation district
	Mark Zabel	soil & water conservation district
	Kelly Kirkpatrick	Greater MN city
	Andrea Fish	staff

**Responsibility:** The Committee consists of the Board's chair, vice-chair, and appointed at-large members. It appraises the effectiveness of the agency's internal controls and risk assessment and provides an avenue of communication between BWSR's internal audit function and external auditors, management, and the Board. In addition, the A&O is also responsible for the Performance Review and Assistance Program (PRAP) oversight and receives reports on BWSR and Local Government Unit program evaluations and fiscal compliance matters.

**Meetings:** The Committee will meet at least once during the year or at the call of the chair or a majority of the members.

## **BUFFERS, SOILS & DRAINAGE COMMITTEE (BSDC)**

<b>Membership:</b>	LeRoy Ose, chair	watershed district
	Rich Sve	county commissioner
	Neil Peterson	county commissioner
	Ron Staples	county commissioner
	Ted Winter	citizen
	Mark Zabel	soil & water conservation district
	Kelly Kirkpatrick	Greater MN city
	Jeff Berg	Department of Agriculture
	Jason Garms	Department of Natural Resources
	Heather Johnson	Pollution Control Agency
	Joel Larson	University of Minnesota Extension
	Tom Gile	staff

**Responsibility:** *The Committee is responsible for reviewing buffer, drainage and soil conservation statutes, rules, policies, guidelines, programs and special projects and related plans, operational partnerships, and opportunities to enhance the agency's implementation of programs; and for making the resulting recommendations to the Board.*

**Meetings:** *The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.*

## **DISPUTE RESOLUTION COMMITTEE (DRC)**

<b>Membership:</b>	Rich Sve, chair	county commissioner
	Jayne Hager Dee	soil & water conservation district
	Todd Holman	citizen
	Joe Collins	watershed district
	Mark Zabel	soil & water conservation district
	Travis Germundson	staff

**Responsibility:** *The Committee is responsible for hearing appeals, including those related to the Wetland Conservation Act, watershed district rule and permit decision appeals, and, under MS103A.301, determinations of water law and policy. The authority of the DRC is established in statute and assigned to the DRC by the Board. Under current guidelines the DRC hears the appeals and makes recommendations to the Board.*

*Per M.S. 103B.101, Subd.10, the committee is appointed by the board chair.*

**Meetings:** *The Committee will meet as needed to process appeals that have been filed with the Board.*

## **GRANTS PROGRAM AND POLICY COMMITTEE (GP&PC)**

<b>Membership:</b>	Mark Zabel, chair	soil & water conservation district
	Todd Holman	citizen
	Ted Winter	citizen
	Vacancy	soil & water conservation district
	Mike Runk	Metro cities
	Neil Peterson	county commissioner
	Rich Sve	county commissioner
	Jill Crafton	watershed district
	Kelly Kirkpatrick	Greater MN city
	LeRoy Ose	watershed district
	Melissa Lewis	Pollution Control Agency
	Jeff Berg	Department of Agriculture
	Marcey Westrick	staff

**Responsibility:** *The Committee is responsible for reviewing grant allocations, policies, and related procedures and making recommendations to the Board.*

**Meetings:** *The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.*

## **RIM RESERVE COMMITTEE (RRC)**

<b>Membership:</b>	Jayne Hager Dee, chair	soil & water conservation district
	Ted Winter	citizen
	Lori Cox	citizen
	Vacancy	soil & water conservation district
	LeRoy Ose	watershed district
	Ron Staples	county commissioner
	Steve Robertson	Department of Health
	Jeff Berg	Department of Agriculture
	Jason Garms	Department of Natural Resources
	Sharon Doucette	staff

**Responsibility:** *The Committee is responsible for reviewing RIM Reserve Program statutes, rules, policies, guidelines, rates and for considering strategic plans, operational partnerships, and opportunities to enhance the agency's conservation easements programs; and for making the resulting recommendations to the Board.*

**Meetings:** *The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.*

## **WATER MANAGEMENT & STRATEGIC PLANNING COMMITTEE (WMSPC)**

<b>Membership:</b>	Joe Collins, chair	watershed district
	Jayne Hager Dee	soil & water conservation district
	Vacancy	soil & water conservation district
	Mark Zabel	soil & water conservation district
	Eunice Biel	townships
	Mike Runk	Metro cities
	Steve Robertson	Department of Health
	Joel Larson	University of Minnesota Extension
	Melissa Lewis	Pollution Control Agency
	Jason Garms	Department of Natural Resources
	Jeff Berg	Department of Agriculture
	Marcey Westrick	staff
	Jenny Gieseke	staff

**Responsibility:** *The Committee is responsible for the development of strategic plans for the Board including identification of key outcomes, partnerships and opportunities. The WMSPC is also responsible for the development of program and policy to guide and direct implementation of local water and watershed management plans, including the One Watershed - One Plan program.*

**Meetings:** *The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.*

## **WETLAND CONSERVATION COMMITTEE (WCC)**

<b>Membership:</b>	Jill Crafton, chair	watershed district
	Ted Winter	citizen
	Neil Peterson	county commissioner
	Ron Staples	county commissioner
	Lori Cox	citizen
	Eunice Biel	townships
	Jason Garms	Department of Natural Resources
	Jeff Berg	Department of Agriculture
	Les Lemm	staff

**Responsibility:** *The Committee is responsible for reviewing Wetland Conservation Act (WCA) and wetland banking rules, policies, guidelines and plans.*

**Meetings:** *The Committee will meet as determined by the Committee chair in consultation with the Board Chair or staff.*

## **DRAINAGE WORK GROUP (DWG) LIAISON**

Neil Peterson	county commissioner
Ron Staples	county commissioner
Tom Gile	staff

**Responsibility:** The Drainage Work Group is responsible for developing recommendations for drainage system management and related water management, including recommendations for updating Minnesota Statutes Chapter 103E Drainage and related provisions.

**Meetings:** The work group will meet as determined by the staff.

## **REGIONAL COMMITTEES:**

### **Membership:**

<b>Northern</b>	<b>Southern</b>	<b>Central</b>
Rich Sve, chair – CC	Ted Winter, chair – CIT	Joe Collins, chair – WD
Neil Peterson – CC	Eunice Biel – TWP	Jill Crafton – WD
Ron Staples – CC	Kelly Kirkpatrick – GMC	Jayne Hager Dee – SWCD
Todd Holman – CIT	Jeff Berg – MDA	Mark Zabel – SWCD
LeRoy Ose – WD	Steve Robertson – MDH	Mike Runk – MC
Jeff Berg – MDA	Scott Roemhildt – DNR	Lori Cox - CIT
Theresa Ebbenga – DNR	Heather Johnson – PCA	Joel Larson – UME
Chad Anderson – PCA	Ed Lenz – staff	Heather Johnson – PCA
Ryan Hughes – staff		Steve Robertson – MDH
		Grant Wilson – DNR
		Marcey Westrick – staff

**Responsibility:** Each Committee has the responsibility to review county water plans, water management organization plans, watershed district plans, comprehensive wetland plans, comprehensive watershed management plans and alternatives or amendments to same and to advise the Board on the adequacy of the plans. The Committee may also hold hearings and make recommendations to the Board on establishment, dissolution, boundary changes and other specific local government plans and governance matters.

**Meetings:** The Committee will meet as necessary to review plans and amendments and hold hearings as ordered or as delegated by the Board. Staff will coordinate meeting locations and schedules with members.

CC = county commissioner

WMO = watershed management organization (metro)

CIT = citizen

MC = metro cities

SWCD = soil and water conservation district

NMC = non-metro cities

WD = watershed district

TWP = townships

UME = University of Minnesota Extension

**NOTE:** Committee membership and proceedings are guided by the [Board Bylaws](#).